

Hunter Joint Organisation Board Extraordinary Meeting
11.00am, Friday 20 October 2023
Online - Hunter JO Boardroom, 4 Sandringham Avenue, Thornton

Voting Directors Present

Cr Jay Suvaal	Cessnock City Council
Cr John Connors	Dungog Shire Council
Cr Kay Fraser	Lake Macquarie City Council
Cr Claire Pontin	MidCoast Council
Cr Sue Moore	Singleton Shire Council (Chair)
Cr Maurice Collison	Upper Hunter Shire Council

Non-Voting Members Present

Gareth Curtis	General Manager, Dungog Shire Council
Jeff Smith	General Manager, Maitland City Council
Adrian Panuccio	General Manager, MidCoast Council
David Clarke	Acting CEO, City of Newcastle
Derek Finnegan	General Manager, Muswellbrook Shire Council

Apologies

Cr Philip Penfold	Maitland City Council
Cr Steve Reynolds	Muswellbrook Shire Council
Cr Nuatali Nelmes	City of Newcastle
Cr Ryan Palmer	Port Stephens Council
Ken Liddell	General Manager, Cessnock City Council
Morven Cameron	CEO, Lake Macquarie City Council
Tim Crosdale	General Manager, Port Stephens Council
Jeremy Bath	CEO, City of Newcastle
Jason Linnane	General Manager, Singleton Council
Greg McDonald	General Manager, Upper Hunter Shire Council
Shaun O'Sullivan	Director Regional Coordination & Delivery – Hunter New England Regional NSW
Virginia Errington	Council Engagement Manager, Office of Local Government

Staff in attendance

Steve Wilson	Director, Hunter JO
Louisa Bulley	Executive Officer, Hunter JO (Secretariat)
Lisa Lord	Chief Operating Officer, Arrow

Others

Cassie Malone	Director, Financial Audit Services, Audit Office of NSW.
Alex Hardy	Director Corporate Assurance, Prosperity

The formal meeting opened at 11.03am

Item 1 Welcome & Apologies

1.1 Acknowledgement of Country

The Chair opened the meeting and welcomed the Board with an Acknowledgement of Country.

Item 2 Adoption of the Minutes of the Previous Annual General Meeting

Resolved: That the minutes of the previous Annual General Meeting of 29 June 2023 be endorsed and adopted by the Board.

Moved: Cr John Connors

Seconded: Cr Claire Pontin

Carried.

Item 3 Matters Arising from Previous Minutes

Nil.

Item 4 Nomination of Chairperson

As current Chair of the Hunter Joint Organisation, Cr Sue Moore chaired the Extraordinary meeting.

Item 5 Financial Reports

5.1 Hunter Joint Organisation Annual Audited Accounts 2022-23 and Management Representation Letter.

Resolved: That the annual audited accounts for 2022-23FY be received and accepted

Moved: Cr John Connors

Seconded: Cr Maurice Collison

Carried.

5.2 Appointment of Auditors 2023-24

Resolved: That the auditors be appointed by the NSW Auditor General's Office.

Moved: Cr Jay Suvaal

Seconded: Cr Claire Pontin

Carried.

Item 6 General Business

6.1 Tabling of Hunter JO Board Pecuniary Interest Declaration

The Pecuniary Interest Declarations for the 2022-23 financial year will be tabled within the meeting.

Moved: Cr Jay Suvaal

Seconded: Cr Claire Pontin

Carried.

6.2 Change of Signatory for Hunter JO Banking

Resolved: That:

- 1. The Board approve Steve Wilson as a cheque signatory for banking purposes for the Hunter Joint Organisation, as per his delegation for the Interim Leadership Arrangements.***

Moved: Cr Jay Suvaal

Seconded: Cr Claire Pontin

Carried.

- 2. The Board approve that Joe James be removed as a signatory as he is no longer employed by the Hunter JO.***

Moved: Cr John Connors

Seconded: Cr Maurice Collison

Carried.

Meeting closed 11.13am