

## Hunter Joint Organisation Board

Annual General Meeting Minutes, Thursday 26 November 2020

Hunter JO Boardroom, 4 Sandringham Ave, Thornton NSW (VideoConference)

### **Voting Directors Present**

Cr Bob Pynsent,	Cessnock City Council
Cr John Connors,	Dungog Shire Council
Cr Sue Moore,	Singleton Shire Council
Cr Maurice Collison,	Upper Hunter Shire Council
Cr Loretta Baker,	Maitland City Council
Cr Nuatali Nelmes,	Newcastle City Council
Cr Kay Fraser,	Lake Macquarie City Council
Cr David West,	MidCoast Council
Cr Ryan Palmer,	Port Stephens Council

### **Non-Voting Members Present**

Kristian Enevoldson,	General Manager, Upper Hunter Shire Council
Gareth Curtis,	General Manager, Dungog Shire Council
Jeremy Bath,	CEO, Newcastle City Council
David Evans,	General Manager, Maitland City Council
Jason Linnane,	General Manager, Singleton Council
Morven Cameron,	CEO, Lake Macquarie City Council
Lotta Jackson	General Manager, Cessnock City Council
Adrian Panuccio,	General Manager, MidCoast Council
Wayne Wallis,	General Manager, Port Stephens Council
Alison McGaffin	Director, Hunter & Central Coast, Regional NSW (DPIE)

### **Apologies**

Cr Martin Rush,	Muswellbrook Shire Council
Fiona Plesman,	General Manager, Muswellbrook Shire Council

### **Staff in attendance**

Joe James, CEO, Hunter Joint Organisation  
Graham Dean, Manager Finance & Administration  
Steve Wilson, Director, Regional Policy & Programs  
Louisa Bulley, Executive Officer (Secretariat)

Meeting opened at 2:33pm

## **Item 1 Welcomes and Apologies**

### **1.1 Acknowledgment of Country**

*The Chair welcomed the Directors to the meeting, and noted the apologies.*

**Resolved:**

- ***That the apologies be noted.***

***Moved: Kay Fraser***

***Seconded: Sue Moore***

***Carried.***

## **Item 2 Adoption of Minutes from the Previous Meeting**

*The minutes of the previous meeting were noted.*

**Resolved:**

- ***That the minutes of the previous Annual General Meeting of 14 November 2019 be endorsed and adopted by the Board***

***Moved: Kay Fraser***

***Seconded: Sue Moore***

***Carried.***

## **Item 3 Business Arising from Previous Minutes**

*Nil.*

## **Item 4 Nomination of Chairperson**

*As per the Local Government Act 1993, Section 400V(2), the appointment of the Chair of the Hunter Joint Organisation is for a period of two years and is therefore still filled by Cr Bob Pynsent as of June 2020.*

## **Item 5 Nomination of Vice Chairperson**

*The Secretariat Louisa Bulley acted as returning officer with Kay Fraser being nominated by Bob Pynsent and David West for the position of Vice Chairperson. Kay Fraser accepted the nomination. No other nominations being received, Louisa Bulley declared Kay Fraser as Vice Chairperson.*

## **Item 6 Hunter JO Annual Performance Statement 2019-20**

*The report was taken as read.*

**Resolved:**

- ***THAT the Hunter JO Annual Performance Report 2019-20 be endorsed for delivery to the Office of Local Government***
- ***That the Hunter JO Annual Performance Statement 2019-20 be endorsed for publication on the Hunter JO Website***
- ***That the Hunter JO Annual Performance Statement 2019-20 be circulated to councillors of all member councils***

*Moved: John Connors*

*Seconded: Sue Moore*

*Carried.*

## **Item 7 Financial Reports**

### **6.1 Hunter Joint Organisation Annual Audited Accounts 2019-20 and Management Representation Letter**

*Cameron Hume of RSM Australia provided a verbal update on the audit report.*

**Resolved:**

- ***THAT the annual audited accounts be accepted***

*Moved: Sue Moore*

*Seconded: Loretta Baker*

*Carried.*

### **6.2 Appointment of Auditors**

*As per the Local Government Act 1993, Division 3, Section 422, the NSW Auditor General's Office will act as the auditor for the Joint Organisation.*

**Resolved:**

- ***THAT the auditors be appointed by the NSW Auditor General's Office***

*Moved: Wayne Bedggood*

*Seconded: Loretta Baker*

*Carried.*

## **Item 7. General Business**

*Nil matters raised.*

Meeting closed 3.13 pm