

## Hunter Joint Organisation Board

Annual General Meeting Minutes, Thursday 14 November 2019

Jubilee Room, Parliament House, Sydney

### **Voting Directors Present**

Cr Bob Pynsent,	Cessnock City Council
Cr Tracy Norman,	Dungog Shire Council
Cr Sue Moore,	Singleton Shire Council
Cr Wayne Bedggood,	Upper Hunter Shire Council
Cr Loretta Baker,	Maitland City Council
Cr Nuatali Nelmes,	Newcastle City Council
Cr Kay Fraser,	Lake Macquarie City Council
Cr Martin Rush,	Muswellbrook Shire Council

### **Non-Voting Members Present**

Steve McDonald,	General Manager, Upper Hunter Shire Council
Coralie Nichols,	General Manager, Dungog Shire Council
Jeremy Bath,	CEO, Newcastle City Council
David Evans,	General Manager, Maitland City Council
Fiona Plesman,	General Manager, Muswellbrook Shire Council
Jason Linnane,	General Manager, Singleton Council
Morven Cameron,	CEO, Lake Macquarie City Council
Lotta Jackson	General Manager, Cessnock City Council
Alison McGaffin	Director, Hunter & Central Coast, Regional NSW (DPIE)

### **Apologies**

Cr David West,	MidCoast Council
Cr Ryan Palmer,	Port Stephens Council
Adrian Panuccio,	General Manager, MidCoast Council
Wayne Wallis,	General Manager, Port Stephens Council

### **Staff in attendance**

Joe James, CEO, Hunter Joint Organisation

Graham Dean, Manager Finance & Administration, Strategic Services Australia

Steve Wilson, Director, Environment Division, Strategic Services Australia

Louisa Bulley, Executive Assistant to the CEO (Secretariat)

### **Observers**

Virginia Errington, Office of Local Government

Xanthe Addison, Marketing & Communications, Hunter Joint Organisation

Meeting opened at 11:07pm

### **Item 1 Welcomes and Apologies**

*The Chair welcomed the Directors to the meeting, and noted the apologies.*

**Resolved:**

- ***That the apologies be noted.***

***Moved: Kay Fraser***

***Seconded: Wayne Bedggood***

***Carried.***

### **Item 2 Adoption of Minutes from the Previous Meeting**

*As this was the inaugural Annual General Meeting of the Hunter Joint Organisation, there are no previous minutes for review and adoption.*

### **Item 3 Business Arising from Previous Minutes**

*Nil.*

### **Item 4 Nomination of Chairperson**

*As per the Local Government Act 1993, Section 400V(2), the appointment of the Chair of the Hunter Joint Organisation is for a period of two years and was therefore still filled by Cr Bob Pynsent as of July 2018.*

### **Item 5 Nomination of Vice Chairperson**

The Secretariat Louisa Bulley acted as returning officer and noted that there had been a nomination received for Kay Fraser for the position of Vice Chairperson. Kay Fraser accepted the nomination. No other nominations being received, Louisa Bulley declared Kay Fraser as Vice Chairperson.

### **Item 6 Financial Reports**

#### **6.1 6.1 Hunter Joint Organisation Annual Audited Accounts 2018-19 and Management Representation Letter**

**Resolved:**

- ***THAT the annual audited accounts be accepted***

***Moved: Sue Moore***

***Seconded: Loretta Baker***

***Carried.***

#### **6.2 Appointment of Auditors**

*As per the Local Government Act 1993, Division 3, Section 422, the NSW Auditor General's Office will act as the auditor for the Joint Organisation.*

**Resolved:**

- ***THAT the auditors be appointed by the NSW Auditor General's Office***

***Moved: Wayne Bedggood***

***Seconded: Loretta Baker***

***Carried.***

**Item 7. General Business**

*Nil matters raised.*

Meeting closed 11.13 pm